

**MINUTES OF MEETING OF WOOTTON WAWEN PARISH COUNCIL  
HELD ON MONDAY 22<sup>nd</sup> JUNE 2009  
AT THE VILLAGE HALL**

Following an address by Clare Eynon, Enforcement Manager, SDC, the Chairman opened the meeting at 7.16p.m.

**PRESENT:** Cllrs. Bacchus (Chairman), Lawton (Vice Chairman), Holt, Grimes, Buckley, Marshall (SDC), Perry (WCC) and Mrs. V.J. Pratt (Clerk).

**1. TO ACCEPT APOLOGIES FOR ABSENCE:** Cllrs. Davies and Thirlwell (SDC).  
**2. DECLARATIONS OF INTERESTS IN ITEMS ON AGENDA:** Cllrs. Holt and Grimes declared an interest in Item 6, Parish Plan.

**3. MINUTES MEETING HELD** 18<sup>th</sup> May and Annual Meeting held 18<sup>th</sup> May were approved.

**4. REPORT FROM COUNTY COUNCILLOR.** Cllr. Perry reported on the outcome of the recent elections which have placed the Conservative in the majority in Shire Hall, the pilot scheme for changes to Stratford Area Committee and the possibility of installing a pedestrian crossing on the A3400 outside the General Stores for which a speed survey and local consultation will be undertaken. The Flood Forum has been deferred until August.

**5. REPORT FROM DISTRICT COUNCILLOR.** Cllr Marshall referred to Clare Eynon's informative address, the introduction of one planning committee for the whole district and the success of the recycling scheme which has placed Stratford as one of the best performing councils in the country. The Community Forum meeting will be held on 25<sup>th</sup> June and it is hoped to open the Hub for an extra evening. A consultation document from Henley High School has been received. Cllr. Grimes reported on sewerage problems at Wootton Hall.

**6. PARISH PLAN.** Cllr. Holt reported the Working Group has now taken delivery of the questionnaire and business survey. These will be delivered to residents on 29/30 June. Consultation will take place on 3 July and collection on 6/7 July. The Chairman thanked the Working Group for their hard work.

**7. HENLEY MAINTENANCE SCHEME.** To be placed on Agenda for next meeting.

**8. PLANNING. i. Applications received from:**

**09/00995/TPO Mr. R. Kagan, Paize, Mayswood Road.** T1oak: reduce crown by 25-30%. No representation.

**Extra Agenda Item: ii. 09/0123/FUL. Mrs. A. Znajda, Woodthorpe, Stratford Road.** Single storey rear extension. No representation.

**iii. Planning Refusal: Mr. R. Suffield, Yew Tree Cottage, Stratford Road** for proposed single and 1½ storey side and rear extension to include first floor side balcony. Proposed dormer window to NW elevation. Proposed 2-car underground garage and driveway with new vehicle access to be formed from Pettiford Lane.

**Extra Agenda Item: iv. Planning Approval granted to C. Mark, Cornmill Cottage, Grey Mill Farm Road** to remove existing conservatory and replace with new orangery to rear.

**v. Enforcement Order. Mr. Evans, Chapel Field** hedgerow replacement enforcement order. In her address to the meeting, Clare Eynon outlined the result of the recent Planning and Regulatory Committee Meeting. Mr. Evans is required to replace the hedgerow by the end of the year otherwise the council will undertake the work and charge the owner accordingly.

**9. PAYMENT OF ACCOUNTS:**

It was proposed by Cllr. Lawton and seconded by Cllr. Buckley that the following invoices should be paid:

22.06.09	WWVHMC	£156.44
"	WALC	£ 9.85
24.06.09	S. Pile	£ 60.00
"	Mrs. V.J. Pratt	£415.00 (salary 25.05.09-24.06.09 £396.80 + aol £14.99 = post 19.05.09-22.06.09 £3.21).
30.06.09	BT DD	£122.67

412.

**10. FINANCIAL REPORT.** As at 22.06.09 Current Account £580.60 cr. Moneymaster Account £16,768.81cr. Account No: 01179837 was closed on 21<sup>st</sup> May 2009. Accounts will

be handed to Internal Auditor on 26.06.09.

Cllr. Buckley, WWPC Representative to the Village Hall Management Committee outlined the necessity to replace the oil tank at the Village Hall and requested financial assistance from the Parish Council. This item to be placed on agenda for next meeting.

**11. CORRESPONDENCE RECEIVED:** NALC update of Legal Topic Note re S. 137, Stratford Town Trust Grants Beneficiary Forum, SDC Planning & Regulation Committee improvements to electronic service delivery, Shakespear Line Promotion Group *Extra Agenda Items*: correspondence with Godfrey Payton re land at Gorse Lane, NALC Autumn Conference. *To be circulated to cllrs.* Fieldwork, Rural Services Community Newsletter The Arden.

**Other items discussed:**

- i. Cllr. Lawton requested that Pettiford Lane should be included on the Highways Winter Gritting Programme as numerous accidents had occurred during the previous winter. The Clerk is to write to the Highways Department.

The Chairman closed the meeting at 8.00p.m.

**READ, SIGNED AND APPROVED THIS .....**

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**CHAIRMAN**

**NB.** During Exchange of Views with the Public the following matters were discussed:

- i. Mr. Crowther outlined a proposed scheme to repair the unadopted road at Pound Field and has asked for consideration from the PC for financial assistance. Mr. Crowther was asked to put his request in writing and this will be discussed at the next PC meeting.
- ii. Mr. Alcock reported on an incident at The Dale connected with work being carried out by Central Networks. The Clerk is to write to Central Networks to ask for a report on what work has been carried out and what is planned to be done.
- iii. It was suggested that attempts should be made to register Field Farm as a listed building.
- iv. English Heritage is to be informed in writing of the Parish Council's concern at work being carried out to the rear of Brook End House. This land is part of Scheduled Ancient Monument No. 173 and in the Conservation Area.