

**MINUTES OF THE ANNUAL MEETING
OF WOOTTON WAWEN PARISH COUNCIL
HELD ON 23rd MAY 2011 AT THE VILLAGE HALL**

Cllr. Bacchus opened the meeting at 6.30pm.

PRESENT: Cllrs. Bacchus, Lawton, Davies, Holt, Emberson, Perry (WCC), Thirlwell (SDC), Matheou (SDC) and Mrs. V.J. Pratt (Clerk).

1. ELECTION OF CHAIRMAN. Cllr. John Bacchus announced he would not be standing for re-election and proposed Cllr. John Lawton be elected Chairman for the term of one year. Cllr. Lawton accepted and thanked Cllr. Bacchus very much for his hard work as chairman for the past four years.

2. TO ACCEPT APOLOGIES FOR ABSENCE. Cllr. Buckley who is away.

3. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA. None.

4. TO RECEIVED THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE.
This was received.

5. ELECTION OF VICE CHAIRMAN. It was proposed by Cllr. Lawton and seconded by Cllr. Davies that Cllr. Holt should be elected Vice Chairman for the term of one year.

6. COUNCILLORS TO ENTER FINANCIAL INTEREST IN REGISTER OF MEMBERS' INTERESTS IF CHANGED FROM DECLARATIONS MADE IN MAY 2009. These interests are unchanged.

7. TO AGREE DATES AND VENUE FOR COUNCIL MEETINGS FOR THE YEAR. It was agreed that meetings should take place on June 27, July 25, August 22, September 26, October 24, November 28, December 19, 2011 and January 23, February 27, March 26, Annual Assembly April 16, PC meeting April 23, Annual Meeting and PC meeting May 28, 2012. All meetings to be held at Village Hall at 6.30pm unless otherwise stated.

8. TO APPOINT REPRESENTATIVES TO SIT ON OUTSIDE BODIES. Cllr. Holt was appointed representative for the Seymour Fieldhouse Homes, Cllr. Buckley representative to the Village Hall Management Committee, Mr. Keith Davies representative to the Charity of Francis Lord Carrington and Mrs. Gayle Farr representative to the Board of Governors to Wootton Wawen Junior and Infants School.

9. TO AGREE CHEQUE SIGNATORIES. It was agreed Cllrs. Bacchus, Lawton and Davies would remain as cheque signatories and that Cllr. Holt will be added as a further cheque signatory.

10. TO RECEIVE A REPORT OF THE CAPITAL ASSETS AND LIABILITIES VESTED IN THE COUNCIL. A list of the capital assets was received. The Council presently has no liabilities.

11. TO AGREE TO REVIEW COUNCIL'S STANDING ORDERS AND FINANCIAL REGULATIONS IF NECESSARY. It was not considered necessary to review these and the Standing Orders and Financial Regulations stand.

The Chairman closed the meeting at 6.38p.m.

READ, SIGNED AND APPROVED THIS.....

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CHAIRMAN